

TOWN MANAGER'S REPORT
MARCH 2021

➤ **Financial Report YTD FY21**

- Unrestricted General Funds Balance \$8,041,966; Restricted Funds Balance \$5,547,780
- General Revenue \$1,964,530; Budget \$1,308,695; 150.12% of budget
- General Expenses \$640,099; Budget \$1,308,695; 48.91% of budget
- Restricted Revenue \$1,783,494; Budget \$812,373; 219.54% of budget
- Transfer Tax Expenses \$773,333; Budget \$1,243,634; 62.18% of budget
- Grants/Other Expenses \$253,538; Budget \$193,093; 131.30% of budget
- Total Cash Assets \$13,622,398; Total Cash Liabilities \$198,815

➤ **Participated in the following meetings/events:**

- March 1st - Attended "Evans Park at Millville" soft opening
- March 2nd - Met with Andrew Lyons and Eric Evans to review status on projects
- March 3rd - Met with new Councilmember Bob Wisgirda for orientation
- March 9th - Attended Town Council Meeting
- March 10th - ZOOM meeting with City Management Association of Delaware
- March 11th - Attended Planning & Zoning Meeting
- March 12th - Met with Sam Richardson who wants to do a video of me in the park. It was decided to wait until everything at the park is complete.
- March 16th - ZOOM meeting with SCVV
- March 18th - Virtual ICMA NE Conference
- March 19th - Virtual ICMA NE Conference with Lisa in attendance
- March 23rd - Attended Town Council Meeting
- March 26th - Participated in a ZOOM Event "Celebrating Women in Local Government" sponsored by the Institute of Public Administration / University of Delaware
- March 29th - Staff attended CodeRED training. The system will be up and running in a few weeks. A flyer on the CodeRED system will be mailed with the annual tax billing in May.
- March 30th - Participated in Governor Carney's Mayor/Manager call.
- March 31st - Webinar through ICMA entitled "Establishing Inclusion as a Value". This is the first of three series on Diversity, Equity, and Inclusion

Attached are the following reports:

1. Crime Mapping for February
2. Code & Building Department Report

Respectfully submitted,
Deborah Botchie
Town Manager

